

# JOB DESCRIPTION

## Radiation Officer



### The Commission for the Protection from Ionising and Non-Ionising Radiation

Issue date 10<sup>th</sup> May 2024

*Jobsplus Permit: 427/2023*

<b>Position</b>	<b>Radiation Officer</b>
<b>Reporting to</b>	Operations and Quality Manager
<b>Subordinates</b>	n/a
<b>Purpose</b>	To be involved in all regulatory aspects assigned to the Commission for the Protection from Ionising and Non-Ionising Radiation
<b>Duration of Contract</b>	Indefinite (Probationary period: First six (6) months)

#### Duties and responsibilities

- i. Review documentation with respect to the use of sources of ionising radiation.
- ii. Perform inspections and compile relevant reports and follow-up actions.
- iii. Investigate accident and instances of breaches of the relevant regulations and draw up the necessary reports.
- iv. Take enforcement action, including issuing enforcement notices when required, follow-up as appropriate.
- v. Be aware of safety culture and follow the procedures and processes of the employer including the use of its management system.
- vi. Promotion of safety culture and radiation protection principles and subsidiary legislation with various stakeholders
- vii. Actively participate in the development of the management system policies and procedures.
- viii. Assist in the radioanalytical laboratory for environmental monitoring.
- ix. Assist in emergency procedures.
- x. To participate in any work assigned to the Commission with respect to the regulation of non-ionising radiation.
- xi. Collate, analyze data and carry out research as directed by the employer, with regards to radiological exposures, environment and on matters ancillary to radiation protection.
- xii. Participate in professional and personal development initiatives as directed by the Employer.
- xiii. Perform office administrative tasks as directed.
- xiv. Drive a service vehicle as and when required.
- xv. Be prepared for overseas training and to represent the employer at international meetings.
- xvi. Execute any other duties as might be requested, from time to time.

### **Pre-requisites**

- Ability to demonstrate strong personal and interpersonal skills
- The ability to interpret legislation and to understand and an understanding of safety culture
- Proficiency in computer use of MS office applications
- In possession of a valid driving license in respect of Category B
- Previous experience of regulatory activities or data management would be an asset
- Previous experience of working with radiation would be an asset but full training will be provided

### **Qualifications and experience required**

Masters qualification at MQF Level 7 in scientific areas, plus one (1) year relevant work experience in the use of, or regulation of, ionising or non-ionising radiation ;

**Or**

Bachelors qualification at MQF Level 6 in engineering or scientific areas, plus three (3) years relevant work experience in the use of, or regulation of, ionising or non-ionising radiation ;

**Or**

Other suitable qualification with six (6) years relevant work experience in the use of, or regulation of, ionising or non-ionising radiation

### **Proposed Financial Package**

Basic : €28,857

Allowances(per annum):

- 1) All inclusive car allowance €2000,
- 2) Communication allowance €800 and
- 3) Performance bonus up to 5%

Interested applicants are requested to submit their CVs and a true copy of their qualifications by not later than 24<sup>th</sup> May 2024 to [paul.brejza@gov.mt](mailto:paul.brejza@gov.mt)